

**SANTON DOWNHAM PARISH COUNCIL MEETING
IN THE ROTARY ROOM, VILLAGE HALL,
SANTON DOWNHAM
MONDAY, 15th FEBRUARY 2016
A G E N D A**

Members of the public have a 15 minute window in which to raise any issues they may have that directly relate to items on the Agenda. The Chairman will decide whether or not such issues can be discussed at this meeting, or raised as an Agenda item for the next meeting. This does not mean that the members of public may partake in the Agenda item when raised, purely that their comments will be either discussed or moved to the next meeting.

1. **Chairman's welcome**
2. Apologies Received
3. Declaration of interest on any of the items on the Agenda
4. To sign and confirm Minutes of the Meeting held on the 14th December 2015 as a true record
5. **Parish Clerk** to report on the
 - i) Financial situation – an update from the last meeting
 - ii) Interim payment to the Solicitor for the work on the Leases
 - iii) Latest payment for tree work and an update regarding the leaning Scots Pine on the smaller of the greens
 - iv) A reminder of the Transparency Code and what it means to the Parish Council by way of changes in how information is communicated
 - v) Santon Downham Parish Council Website – the need to have a website of its own, the cost of which to be covered by separate funding via Local Government source
 - vi) The Good Councillors Guide Book-there is a new version of this and the Parish Clerk wishes to ask the Parish Council for its agreement to order these at a cost of £29 in total, inclusive of VAT), this being more economic than printing off the required number
 - vii) **Chairman** to ask whether there are any matters on which the **Parish Councillor's** would like to report
 - viii) **Chairman** to invite **our County Councillor and District Councillor** to report on any matters
 - ix) **Chairman's Report**
Any other business brought to the Chairman's attention
 - x) **Chairman to confirm date of the next meeting**
 - xi) **Chairman** to close Meeting

Signed.....

Date.....